APPENDIX I: CULTURE OF SAFETY TOP TEN CHECKLIST

Associated Hospital/Organization: AHA/HRET HEN 2.0

Purpose of Tool: A checklist to review current or initiate new interventions for establishing a culture of safety in your facility

Reference: www.hret-hen.org

2016 Safety Culture Top Ten Checklist				
Process Change	**In Place**	**Not Done**	**Will Adopt**	**Notes (Responsible and By When?)**
Include patient and worker safety in presentations to the board.	☐	☐	☐	
Use standard approach to distinguish human errors and at-risk behaviors from reckless behavior.	☐	☐	☐	
Create a process to quickly attend to the emotional needs of health care workers involved in an adverse event.	☐	☐	☐	
Identify process errors, equipment absence or failures that lead to at-risk behavioral choices and create action plans to address findings.	☐	☐	☐	
Implement Leadership WalkRounds™.	☐	☐	☐	
Standardize handoff communication.	☐	☐	☐	
Analyze and aggregate adverse events and near misses to determine common causes.	☐	☐	☐	
Conduct a hazard assessment for conditions that might contribute to slips, trips and falls as well as needle stick injuries, musculoskeletal injuries and workplace violence.	☐	☐	☐	
Implement a Safe Patient Handling program.	☐	☐	☐	
Train staff on the risk factors for violence in a health care setting and the control measures available to prevent violent incidents.	☐	☐	☐	